

Diana F. Rigby
Superintendent

Maureen Fitzgerald
Assistant Superintendent
Business Services



Board Members
Maureen Foley Claffey
Rogelio Delgado
Jaclyn Phuong Fabre
Michelle Robertson
Andy Sheaffer

Carpinteria Unified School District

Citizens' Bond Oversight Committee Measure U

Meeting Agenda

Tuesday, October 16, 2018 at 5:30 PM

District Office - 1400 Linden Avenue, Carpinteria, CA 93013

Committee Members:

Marybeth Carty – Chair
At-Large Community Member

Christie Cooney – Vice Chair
Parent/Guardian & PTA Representative

Clyde Freeman – Member
Business Representative

Paul Pettine – Member
Parent/Guardian Representative

Paul Foley – Member
Senior Citizen Group Representative

Manuel Burquez – Member
At-Large Community Member

Aaron Lent - Member
Taxpayer Organization Member

Sally Green – Member
At-Large Community Member

Denver Compton – Member
At-Large Community Member

Gary Blair – Member
At-Large Community Member

Carpinteria Unified School District Representatives:

Diana F. Rigby
Superintendent

Lucinda Abbott
Measure U Facilities Project Coordinator

David Weniger
Director of Facilities & Operations

Beverly Rodriguez
Planning Technician

Pursuant with (Gov. Code §§54954, 54954.2), the agenda will be posted 72 hours in advance of the scheduled meeting on the CUSD website and at the Administration Office reception area by 5:00 PM on the Friday prior to the Tuesday meeting.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. §12132), if you need special assistance to participate in this meeting, please contact the Planning Department at (805) 684-4511 x241 or x240. Notification 48 hours prior to the meeting will enable the Citizens' Bond Oversight Committee and District to make reasonable arrangements to ensure accessibility to this meeting.

The Public may address the Citizens' Bond Oversight Committee concerning any subject or agenda item that lies within the jurisdiction of the Citizens' Bond Oversight Committee before or during the meeting. To address the Committee, please complete an information card and submit it to the Planning Department Specialist prior to beginning of the meeting. The Chair reserves the right to limit the time to three minutes or less for any member of the audience that wishes to comment.

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Citizens' Bond Oversight Committee

Measure U

Meeting Agenda

Tuesday, October 16, 2018 at 5:30 PM

District Office - 1400 Linden Avenue, Carpinteria, CA 93013

1. Call to Order – 5:30 PM (**Vice Chair – Christie Cooney**)
 - Flag Salute - Pledge of Allegiance
2. Roll Call (**Beverly Rodriguez**)
3. Public Comment
4. Review and Approval of July 17, 2018 Minutes (**Vice Chair – Christie Cooney**)
5. Measure U CBOC Meeting Date January 15, 2019 (**Cindy Abbott**)
 - Location change to Canalino ES Rm#30
6. Terms and Appointments (**Vice Chair – Christie Cooney**)
 - Review and confirm the criteria of each member
 - Positions expiring as of 3/10/19 (See attached CBOC Terms)
 - Review Timeline for appointment
7. Review Timeline for 2018 Annual Report (**Cindy Abbott**)
8. Director of Facilities and Operations Report (**For information purposes only**)

The Director of Facilities and Operations will report to the Committee about various matters involving school construction projects. There will be no Committee discussion except to ask questions for clarification.

 - Project Update
9. Financial Report Update (**Cindy Abbott**)
10. Future Agenda Items
11. Questions/Comments
12. Adjournment (**Vice Chair – Christie Cooney**)

Mission Statement: The Citizens' Bond Oversight Committee primary duties are to determine whether Measure U Bond monies have been lawfully expended, inform the public regarding Measure U expenditures and to present an annual report to the CUSD Governing Board.

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Carpinteria Unified School District

Measure U Bond
Citizens' Bond Oversight Committee
Measure U
Tuesday, July 17, 2018 at 5:30 PM
Meeting Minutes

1. Call to Order

The Measure U Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 5:35 P.M. by Chair, Marybeth Carty.

Flag Salute – Pledge of Allegiance

2. Roll Call

Measure U (CBOC) Members present:

- Marybeth Carty, at-large community member
- Manuel (Wally) Burquez, at-large community member
- Paul Pettine, parent/guardian representative
- Aaron Lent, taxpayer organization member
- Sally Green, at-large community member
- Denver Compton, at-large community member

Carpinteria Unified School District (CUSD) representatives present:

- Diana F. Rigby, Superintendent
- Cindy Abbott, Measure U Facilities Project Coordinator
- Beverly Rodriguez, Planning Technician

Measure U (CBOC) Members not present:

- Christie Cooney, parent and PTA representative
- Clyde Freeman, business representative
- Paul Foley, senior citizens group representative
- Gary Blair, at-large community member

Carpinteria Unified School District (CUSD) representatives not present:

- David Weniger, Director of Facilities and Operations

3. Public Comment

None

4. Review and Approval of April 17, 2018 Minutes

Upon a motion by Committee Member, Marybeth Carty seconded by Committee Member, Manuel Burquez, the (CBOC) Members unanimously approved the Minutes of the April 17, 2018 Measure U Citizens' Bond Oversight Committee Meetings, as presented.

5. Establish Measure U CBOC Meeting Dates for 2019

Marybeth reviewed the dates with the CBOC Members and no action was required for this item.

6. Grand Jury Report

Marybeth opened discussion regarding the Grand Jury report titled: "The Use of Measure U Funds at Carpinteria Main Campus" with an email from Gary Blair. The email gave a brief background on Gary's experience with the Santa Barbara County Grand Jury and procedures. In addition, Gary's email explained that in accordance with Penal Code 933, the Grand Jury works in secret and all identities of witnesses who testify are kept anonymous. The report states that the Grand Jury found nothing wrong with the use of Measure U funds.

Marybeth stated that the CBOC was accepting the report into the record for information purposes only and no action was required.

Diana Rigby explained that there was a complaint from a citizen filed regarding the use of Measure U funds for Main School since it is not utilized as a K12 instructional facility. Diana explained Main houses a special education program, as well as our IT staff, and our pre-school program. In addition, she stated that Main was included in the Master Plan that was voted by the community and approved by the Governing Board.

Committee Member inquired on how the complaint was initiated?

Diana responded that the citizen and complaint went directly to the Grand Jury and not to the District which is the standard process.

Committee Member inquired if there were any funds, District or Measure U, used towards the case?

Diana responded no, but there were personnel hours.

The Committee Member stated that personnel hours are still funds that were being used for the case when they could be used for better purposes and ill-advised actions are detrimental to our students.

Committee Member inquired on what actions were required from the District?

Diana responded that the District provided all supportive documentation, information and interviews requested by the Grand Jury.



7. Director of Facilities and Operations Report (For reporting purpose only)

Cindy Abbott presented the update in David Weniger's absence.

- Canalino
 - The Gen 7's have arrived
- CMS
 - The Gen 7's should arrive over the next few weeks.
 - Site work is being completed.
- CHS
 - The Gen 7's should arrive over the next few weeks.
 - Site work and foundations are being completed.
 - Construction should be completed by winter break.
 - Committee Member inquired on status of softball scoreboard?
Diana Rigby responded that she will look into the refurbished and new scoreboard.
- Aliso
 - The roofing project and entrance gates projects are in progress.
- Summerland
 - Summerland was slated to a possible construction schedule in late fall 2021. Cindy stated that work must be completed at Rincon prior to Summerland utilizing the site for interim housing.
 - Committee Member inquired on how many Summerland students are anticipated to be housed at Rincon?
Diana Rigby responded approximately 61.
 - Committee Member inquired if the District was going to provide the transportation of Summerland students to Rincon?
Diana Rigby responded that buses scheduled for Summerland will drop students off at Rincon if the bus is their usual means of transportation. If the bus is not their usual means of transportation, then families will be responsible for their student's transportation to and from Rincon.
- Main
 - Main is in the Planning Phase. The Coastal Development Permit should be processed in the fall of 2018.

Committee Member requested a site visit for possible late September.
Cindy stated she will discuss with David Weniger.

8. Financial Report Update

Cindy Abbott opened discussion with reference to the Consolidated Budget Status Report Budget Summary:
Summer projects are highlighted in yellow
Completed projects are highlighted in grey



Last page references the \$14,141,394 spent to date as of June 30, 2018 out of the \$20 million sold so far.

Committee Member inquired if there will be another bond sale soon?
Cindy responded yes, another bond sale is needed and may possibly be scheduled for late fall 2018.

Committee Member inquired on what does the \$5,000,000 budget under Project Administration cover?
Cindy responded the budget covers the Planning Department staff, Planning office building, the architectural fees for conceptual planning and items that are not project or site specific.

Committee Member inquired on what are the red numbers in the column "Approved Budget Changes" under Project Administration?
Cindy Abbott explained that the initial budget reflects the site allocations that were in the Facilities Master Plan and all add up to the \$90 million dollars. The money was moved from the initial budget to detailed site programming to reflect site specific costs.

Committee member inquired if there were any projects not funded by Measure U?
Cindy responded that there are some, but not many.

9. Future Agenda Items

None

10. Questions/Comments

- Committee Member stated that there are positive comments circulating and thanked the Measure U team and CUSD staff for all that they contribute.

11. Adjournment

Meeting adjourned at 6:45 P.M.

Next meeting scheduled for October 16, 2018 at 5:30 P.M.

Accepted:

Chair

Date

Clerk – Planning Technician

Date



**CUSD Measure U
Citizens' Bond Oversight Committee Terms**

Member Criteria	Name/Member Position	Terms	Notes
Business Representative	Marybeth Carty – Chair	3/10/15 - 3/10/16	Approved at 3/10/15 Board Mtg.
Business Representative	Marybeth Carty – Chair	3/10/16 - 3/10/18	Renewed at 5/24/16 Board Mtg.
At-Large Community Member	Marybeth Carty – Chair	3/10/18 - 3/10/2020	Renewed at 2/13/18 Board Mtg.
Parent/Guardian of Child enrolled in District and Active in Parent/Teacher Organization	Christie Cooney – Vice Chair	3/10/15 - 3/10/17	Approved at 3/10/15 Board Mtg.
Parent/Guardian of Child enrolled in District and Active in Parent/Teacher Organization	Christie Cooney – Vice Chair	3/10/17 - 3/10/19	Renewed at 1/10/17 Board Mtg.
At-Large Community Member	Manuel (Wally) Burquez – Member	3/10/15 - 3/10/17	Approved at 3/10/15 Board Mtg.
At-Large Community Member	Manuel (Wally) Burquez – Member	3/10/17 - 3/10/19	Renewed at 1/10/17 Board Mtg.
Parent/Guardian of Child enrolled in District	Clyde Freeman – Member	3/10/15 - 3/10/17	Approved at 3/10/15 Board Mtg.
Business Representative	Clyde Freeman – Member	3/10/17 - 3/10/19	Renewed at 1/10/17 Board Mtg.
Senior Citizen Group Representative	Paul Foley – Member	3/10/15 - 3/10/17	Approved at 3/10/15 Board Mtg.
Senior Citizen Group Representative	Paul Foley – Member	3/10/17 - 3/10/19	Renewed at 1/10/17 Board Mtg.
Taxpayer Organization Member	Aaron Lent – Member	3/10/15 - 3/10/16	Approved at 3/10/15 Board Mtg.
Taxpayer Organization Member	Aaron Lent – Member	3/10/16 - 3/10/18	Renewed at 5/24/16 Board Mtg.
Taxpayer Organization Member	Aaron Lent – Member	3/10/18 - 3/10/2020	Renewed at 2/13/18 Board Mtg.
At-Large Community Member	Paul Pettine – Member	3/10/15 - 3/10/17	Approved at 3/10/15 Board Mtg.
Parent/Guardian of Child enrolled in District	Paul Pettine – Member	3/10/17 - 3/10/19	Renewed at 1/10/17 Board Mtg.
At-Large Community Member	Sally Green – Member	3/10/17 - 3/10/18	Approved at 1/10/17 Board Mtg.
At-Large Community Member	Sally Green – Member	3/10/18 - 3/10/2020	Approved at 2/13/18 Board Mtg.

**CUSD Measure U
Citizens' Bond Oversight Committee Terms**

Member Criteria	Name/Member Position	Terms	Notes
At-Large Community Member	Denver Compton – Member	3/10/17 - 3/10/18	Approved at 1/10/17 Board Mtg.
At-Large Community Member	Denver Compton – Member	3/10/18 - 3/10/2020	Approved at 2/13/18 Board Mtg.
At-Large Community Member	Gary Blair – Member	3/10/18 - 3/10/2020	Approved at 2/13/18 Board Mtg.

**CUSD Measure U CBOC Mtg. 10/16/18
Timeline for Annual Report and Appointments**

Date	Action	Notes
Appointments		
January 10th and 17th, 2019	Advertise Ad for CBOC member positions based on criteria	Criteria Positions for Renewal: <ul style="list-style-type: none"> ▪ Business Representative (1) ▪ Parent or guardian of a child enrolled in the District (1) ▪ Both parent or guardian and active in PTA (1) <ul style="list-style-type: none"> ▪ Community at-large (1) ▪ Senior citizens' organization (1)
Friday, January 25, 2019	CBOC Application Due to Business Office (BO)	See Bylaws 5.5
Monday, February 18, 2019	Board Agenda Item due to (BO)	
Tuesday, February 26, 2019	Board Meeting - Appointments will be presented	Terms will be from 3/10/19 - 3/10/21
Tuesday, April 16, 2019	CBOC Meeting	Appoint Chair, Co-Chair (effective 3/10/19 - 3/10/20)
Annual Report		
Early January 2019	Auditor Report Due	
January 7-11, 2019	Email Report to CBOC Members for Review	
Tuesday, January 15, 2019	CBOC Meeting - Review all documents for presentation at 2/12/19 board meeting	
Monday, February 04, 2019	Provide Agenda Item and all documentation to (BO) for posting	
Tuesday, February 12, 2019	Board Meeting - Annual Report will be presented	