

Micheline G. Miglis
Superintendent

Maureen Fitzgerald
Chief Business Officer



Board Members
Terry Hickey Banks
Jaclyn Phuong Fabre
Alicia Morales Jacobson
Michelle Robertson
Andy Sheaffer

Carpinteria Unified School District

Measure U Bond
Citizens' Bond Oversight Committee
Measure U
Tuesday, July 19, 2016 at 5:30 PM
Meeting Minutes

1. Call to Order

The Measure U Citizens' Bond Oversight Committee (CBOC) meeting was called to order at 5:32 P.M. by Chair, Marybeth Carty.

Flag Salute – Pledge of Allegiance

2. Roll Call

Measure U (CBOC) Members present:

- Marybeth Carty, business representative
- Christie Cooney, parent and PTA representative
- Manuel (Wally) Burquez, at-large community member
- Clyde Freeman, parent representative
- Paul Foley, senior citizens group representative
- Paul Pettine, at-large community member

Carpinteria Unified School District (CUSD) representatives present:

- Maureen Fitzgerald, Chief Business Officer
- David Weniger, Director of Facilities and Operations
- Lina Plascencia, Planning Specialist

Consultants present:

- Stephanie Bertoux, Bertoux Company (Communication Consultant)

Measure U (CBOC) Members not present:

- Aaron Lent, taxpayer organization member

Carpinteria Unified School District (CUSD) representatives not present:

- Micheline G. Miglis, Superintendent

3. Introduction of Chief Business Officer, Maureen Fitzgerald

Maureen gave a brief background and introduction with reference to knowledge of working with bond measures.

4. Public Comment

None.

5. Review and Approval of April 19, 2016 Minutes

Upon a motion by Chair, Marybeth Carty, seconded by Committee Member, Clyde Freeman, the (CBOC) Members unanimously approved the Minutes of the April 19, 2016 Measure U Citizens' Bond Oversight Committee Meeting, as presented.

6. Terms of office

Terms of Marybeth Carty, business representative and Aaron Lent, taxpayer organization member were renewed for a two-year term at the May 24, 2016 board meeting.

7. Review and Approve Future Meeting Dates

January 17, 2017, April 18, 2017, July 18, 2017, October 17, 2017

Upon a motion by Committee Member, Paul Foley, seconded by Committee Member, Clyde Freeman, the (CBOC) Members unanimously approved the future meeting dates, as presented.

8. Financial Report Update

Maureen provided two (2) reports: Account Component Summary-Balance and Account Transaction Detail by Object-Balance.

- Maureen reviewed the new structure of the financial reports with the committee members.
- Committee member requested to have the financial reports emailed in advance for review.
- Maureen explains and defines expenditures and encumbered amounts. Clarification was made that the reports reflect only current projects. Reference was made that the district is working with the Colbi software to provide working budgets.
- Committee member inquired on the school name (090 – CarpAlt) referenced on page 9 of the Account Component Summary-Balance report. Maureen will change name to Carpinteria Family School (CFS).
- Maureen reviewed the Account Transaction Detail by Object-Balance report and explained it was broken down by services.
- Maureen stated that reports will be sent via email for review and committee members will print any necessary copies.

9. Director of Facilities and Operations Report (For reporting purpose only)

David Weniger provided two (2) handouts: Planning Department Contract Report 15/16 and Planning Department Contract Report 16/17.

- David Weniger discussed updates on summer projects.



- Committee member inquired on if the grass will be replaced at CHS and David replied, affirmatively.
- David discussed that CHS will have a new keyway system.
- David referenced that the Exterior Painting project at Main (CCP) will not be site funded, but funded through deferred maintenance.
- Committee member inquired on acceleration clause. David explained the contract documents do reference liquidated damages and unforeseen conditions.
- David discussed the progress at Canalino and the Multipurpose Room Interior Upgrades which include new flooring and lunch tables. David made reference that the lunch tables are lead items that will be installed at a later date. Committee member inquired on what happens to old tables. David explained that disposal is up to the contractor.

10. Communication Update

- Stephanie Bertoux stated that she is scheduled to have monthly meetings with Superintendent, Micheline G. Miglis. She discussed possibly having a monthly newsletter available starting in September 2016, having communications available for back to school nights, and a quarterly communication published with Coastal View.
- Signage was discussed at construction sites. David Weniger stated the large signage is used for major modernization.

11. Future Agenda Items

- January 2017 annual report due
- Terms and appointments

12. Questions/Comments/Discussion

- The CBOC will receive MU communications for reference via email.
- Maureen stated that the auditors will work on both CUSD and MU reports and should be available in December 2016. Maureen will email the reports in advance for review.
- Goal for CBOC annual report is to present at January 24, 2017 board meeting.
- Committee member inquired on travel time for 7/20/16 site committee meetings discussing the conceptual plans. David explained it is a workshop and there is no travel to sites. Maureen explained it is a study session.
- Committee member suggested to possibly have an executive summary of what Measure U items are approved and not approved by the Board.



13. Adjournment

Meeting adjourned at 6:33 P.M.

Next meeting scheduled for October 18, 2016 at 5:30 P.M.

Accepted:

Chair

Date

Clerk – Planning Specialist

Date

